



MICHAEL P. STUPINSKI
First Selectman

STATE OF CONNECTICUT • COUNTY OF TOLLAND

INCORPORATED 1786

TOWN OF ELLINGTON

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PETER J. CHARTER
Deputy First Selectman

LAURIE E. BURSTEIN
ANN L. HARFORD
A. LEO MILLER, JR.
JAMES M. PRICHARD
JOHN W. TURNER

SPECIAL MEETING
BOARD OF SELECTMEN
Monday, June 30, 2008
Town Hall - Meeting Hall

SELECTMEN PRESENT: Laurie Burstein, Peter Charter, Ann Harford, A. Leo Miller, James Prichard [arrived 7:37], Michael Stupinski and John Turner

OTHERS PRESENT: Dale Roberson, Board of Education (BOE) Chair; Anthony Littizzio, BOE Director of Business Services; Lucian Dragulski, Engineering Consultant with Bemis Associates; Peter Welti, Permanent Building Committee Chair; Peter Hany, Ellington Volunteer Ambulance Corps President

I. CALL TO ORDER:

First Selectman Stupinski called the meeting of the Board of Selectmen to order at 7:37 p.m.

II. BOE REQUEST TO WAIVE BID – DUAL FUEL CONVERSION (Windermere and Middle Schools):

Mr. Littizzio asked the BOS to waive the bidding process for the dual fuel conversion projects at the Windermere and Middle Schools. He stated that time is of the essence due to the rising cost of oil. In addition, the BOE would like the projects completed before the 2008-2009 heating season.

Mr. Dragulski stated that he will work with New England Mechanical Services (the current BOE contractor) to be sure that the equipment and work they are proposing complies with all codes and requirements. Mr. Miller asked if exhaust fans will be installed. Mr. Dragulski stated that gas sniffers will be installed in the boiler room. Mr. Littizzio pointed out that the units have automatic safety switches built-in. Mr. Miller asked if fire walls will be installed. Mr. Dragulski stated that the specifications include fire-rated walls.

MOVED (CHARTER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO WAIVE THE NORMAL BIDDING PROCEDURES, AS RECOMMENDED BY THE BOARD OF EDUCATION, AND AUTHORIZE THE SUPERINTENDENT OF SCHOOLS TO NEGOTIATE AND EXECUTE AGREEMENTS/CONTRACTS WITH REPUTABLE CONTRACTORS FOR THE COMPLETION OF THE DUAL FUEL BURNER AND BOILER CAPITAL IMPROVEMENT PROJECTS FOR WINDERMERE SCHOOL AND ELLINGTON MIDDLE SCHOOL, IN ORDER TO HAVE THESE PROJECTS COMPLETED BY THE 2008-09 HEATING SEASON.

The BOS went out of agenda sequence to item V.

V. BOE REQUEST TO WAIVE BID – BOE PHONE SYSTEM:

Mr. Littizzio stated that as part of the Ellington High School Renovation Project, the telephone system needs to be replaced. He asked the BOS to consider waiving the bidding process in order to have the project completed before the start of the new school year. Mr. Turner asked how much this project will cost. Mr. Littizzio stated that the anticipated cost is under \$50,000. Mr. Welti suggested that the BOE confirm that funding is available in the renovation project budget.

MOVED (CHARTER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO WAIVE THE NORMAL BIDDING PROCEDURES, AS RECOMMENDED BY THE BOARD OF EDUCATION, AND AUTHORIZE THE SCHOOL ADMINISTRATION BUSINESS DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS/CONTRACTS WITH A REPUTABLE TELEPHONE VENDOR, BASED ON QUOTES RECEIVED, FOR THE COMPLETION OF THE ELLINGTON HIGH SCHOOL TELEPHONE SYSTEM REPLACEMENT, IN ORDER TO COMPLETE THIS PROJECT BEFORE THE BEGINNING OF THE 2008-09 SCHOOL YEAR, PENDING CONFIRMATION THAT FUNDING IS AVAILABLE IN THE HIGH SCHOOL RENOVATION BUDGET.

III. EVAC REQUEST TO WAIVE BID – EVAC BUILDING EXPANSION PROJECT:

MOVED (CHARTER), SECONDED (MILLER) TO WAIVE THE NORMAL BIDDING PROCEDURES, AS RECOMMENDED BY THE PRESIDENT OF ELLINGTON VOLUNTEER AMBULANCE CORPS (EVAC) AND AUTHORIZE THE PRESIDENT OF EVAC, IN CONJUNCTION WITH THE PERMANENT BUILDING COMMITTEE, TO NEGOTIATE AND EXECUTE AGREEMENTS/CONTRACTS WITH A REPUTABLE CONTRACTOR FOR THE EVAC BUILDING EXPANSION PROJECT.

Discussion: Mr. Hany stated that he would like the BOS to waive the bid process for the EVAC building expansion project as he prefers to use local contractors to ensure the quality of work. Mr. Turner noted that the architect for this project had previously commented that the time is right for competitive bidding. To ensure quality work, he suggested that the bid specifications include a clause that the contractor attend a mandatory pre-bid meeting and that the interested bidders submit letters of recommendation. Mr. Welti stated that quotes will be solicited from multiple contractors. Mr. Turner questioned if this project should be forwarded to the Permanent Building Committee (PBC). Mr. Welti stated that the PBC is meeting on July 8. Mr. Stupinski asked Mr. Welti to discuss it with the PBC to determine if they should monitor this project and to report back to him prior to the BOS meeting on July 21, 2008. Mr. Charter stated that per the Public Works Director's job description, he serves as the Clerk of the Works for general government building renovations. He also stated that the Town Attorney has recommended that the project go out to bid.

VOTE: AYE: MILLER; NAY: CHARTER/TURNER/HARFORD/PRICHARD/BURSTEIN;
MOTION FAILED.

Mr. Stupinski asked Mr. Hany to forward the bid specification package for the EVAC building expansion project to his office prior to the July 21, 2008 meeting so the BOS will be prepared to vote on the authorization to go out to bid.

IV. ELLINGTON HEIGHTS SUBDIVISION – RELEASE MAINTENANCE BOND:

MOVED (CHARTER), SECONDED (TURNER) AND PASSED UNANIMOUSLY TO RELEASE THE MAINTENANCE BOND FOR ELLINGTON HEIGHTS SUBDIVISION (#S9912) IN THE AMOUNT OF \$106,000 ON THE CONDITION THAT THE DEEDS HAVE BEEN EXECUTED AND FILED WITH THE TOWN CLERK, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION.

VI. ADJOURNMENT:

MOVED (CHARTER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 7:25 P.M.

Submitted by Marie Sauve Approved: Michael P. Stupinski
Marie Sauve Michael P. Stupinski